

JOB NAME: \_\_\_\_\_

REQUEST FOR PAYMENT # \_\_\_\_\_

JOB ADDRESS: \_\_\_\_\_

REQUEST DATE: \_\_\_\_\_

SUBCONTRACTOR: \_\_\_\_\_

WORK THROUGH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

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- |   |       |
|---|-------|
| 1. ORIGINAL CONTRACT AMOUNT                                     | _____ |
| 2. AMOUNT OF APPROVED CHANGE ORDERS                             | _____ |
| 3. REVISED CONTRACT AMOUNT (ADD LINES 1 & 2 ABOVE)              | _____ |
| 4. VALUE OF WORK COMPLETED TO DATE                              | _____ |
| 5. VALUE OF MATERIALS STORED ON JOB SITE                        | _____ |
| 6. TOTAL VALUE & PERCENT COMPLETED/STORED(TOTAL LINES 4 & 5)    | _____ |
| 7. LESS _____ % RETAINAGE (% OF LINE 6)                         | _____ |
| 8. TOTAL COMPLETED LESS RETAINAGE (SUBTRACT LINE 7 FROM LINE 8) | _____ |
| 9. LESS PREVIOUS PAY REQUESTS                                   | _____ |
| 10. TOTAL AMOUNT DUE THIS PAY REQUEST                           | _____ |
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THE UNDERSIGNED HEREBY CERTIFIES IN CONSIDERATION FOR A PARTIAL PAYMENT FO THE

SUM OF \_\_\_\_\_ DOLLARS

(\$\_\_\_\_\_) THAT IT DOES TO THE EXTENT OF SUCH PARTIAL PAYMENT ONLY, WAIVE, RELEASE AND RELINQUISH ITS RIGHT TO CLAIM A LIEN OR LIENS FOR ALL MATERIALS, SUPPLIES, LABOR AND SERVICES TO THE ABOVE-NAMED PROJECT AND PROPERTY.

PROVIDED THAT SUCH RELEASE NOT PREJUDICE OR IN ANY WAY RELINQUISH ITS RIGHT TO CLAIM A LIEN UPON THE ABOVE-DESCRIBED PROPERTY TO THE EXTENT OF ANY AND ALL AMOUNTS REMAINING OR HEREINAFTER BECOMING DUE FOR MATERIALS, SUPPLIES, LABOR AND SERVICES FURNISHED OVER AND ABOVE THE AMOUNT OF THE PARTIAL PAYMENT HEREBY ACKNOWLEDGED. THIS **PARTIAL RELEASE OF LIEN** IS GIVEN PURSUANT TO NCGS 441-12 AND IS NOT GIVEN IN ANTICIPATION OF OR IN CONSIDERATION OF THE AWARDING OF ANY CONTRACT FOR THE IMPROVEMENT OF REAL PROPERTY.

SWORN AND SUBSCRIBED BEFORE ME THIS

SUBCONTRACTOR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
COMPANY NAME

NOTARY PUBLIC \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE & TITLE

MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
DATE